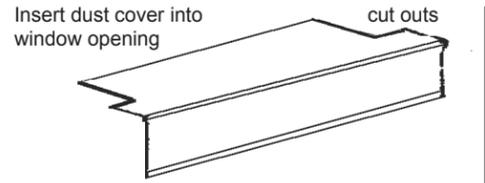


**IM SQUARE/ROUND CORNER VALANCE CONT.**

The valance is designed so that the face will extend beyond the window opening on each side. The dust cover is cut out on each end to allow the valance to protrude into the window opening at the desired depth.



Locate the pilot hole in the valance and mark its position on the window frame with a pencil.

Remove the valance and drill a 1/16" pilot hole in the window frame at the location of the pencil mark.

Place the mounting screw into the pilot hole of the valance dust cover. Align the two pilot holes (valance and window) and secure the screw almost tight for now. Rotate the valance as required so that the valance is square to the wall and tighten the screw securely.

**VALANCE RETURNS**

Square Corner valance returns along with insert should be cut to the desired length with heavy scissors. The return is then inserted into the valance corner joint and attached at each end of the valance.

Round corners come in 3 pieces. Attach the rounded corner pieces onto the main valance, then attach return to the corner piece. (See Illustrations under *OM Square/Round Corner Valance*)

Slide the insert around the corner and into the return piece. Insert the plastic top and bottom corners and push down to secure.

**IM DELUXE /DOUBLE DELUXE VALANCE**

**Note:** Double Deluxe Valances should be installed prior to the headrail.

**SINGLE VALANCE**

Follow the steps to assemble the valance as previously shown for Outside Mount.

Install as per *IM Square/Round Corner Valance*.

**DOUBLE VALANCE**

Follow the steps to assemble the valance as previously shown for Outside Mount.

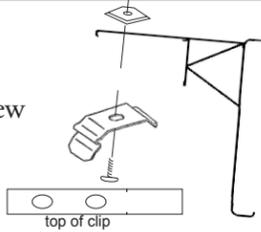
For double valances, a flat extension brackets should be fastened to the top valance dust cover using nut and bolt provided. The extension brackets are then mounted to window opening or ceiling.

**IM FAUXWOOD VALANCE**

The valance mounting clip should be fastened to the ceiling or window frame sharing the screw for the blind mounting clip.

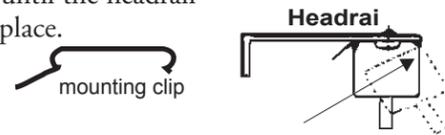
Once the headrail is installed, snap the valance into the clips.

Mounting clips should be mounted 3" - 4" from each end of headrail. Additional clips should be spaced evenly.



**ONCE VALANCE SECURED, INSTALL THE HEADRAIL**

Snap the headrail into place by inserting the edge of the headrail into the front edge of the mounting clip and rotating the back until the headrail snaps firmly into place.

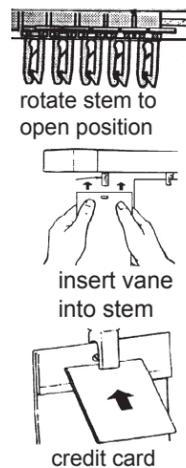


**VANE (LOUVER) INSTALLATION**

Rotate louvers stems with chain so that vanes will be installed in the the open position.

Insert slotted end of vanes into stem as far as it will go, then gently pull down, approximately 1/4" to ensure that it catches on hook. Be certain that hems on cloth vanes all face in the same direction.

Vanes can be removed by inserting a credit card between the vane and the leg of the stem that has the hook on it.



**FABRIC VERTICAL VANES**

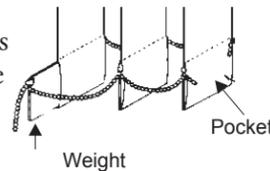
Fabric vertical vanes are produced with sewn-in weights, weights-and-chains or inserted into a clear edge freehang groover a;so known as channel panel. Weights are not available with groover.

Sewn-in weights are solid and sewn into an open-sided pocket at the bottom of the vertical vane.

Chain weights have a small hole on either side of the weight to allow for chain-and-clips to be attached. While the weights are already inserted into the pocket, you will need to attach the chain-and-clips. Chain weights are not sewn into the open-sided pocket.

Attach the clips to the front holes of weights, starting with the vane at the end of the blind.

Install chain clips to back of vanes in the same manner.



**VINYL (PVC) VERTICAL VANES**

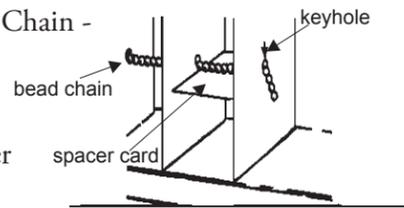
PVC vanes are constructed of rigid vinyl with a louver stem hole punched in the top center of the vane.



Vinyl vanes hang freely, no weights or chains required. PVC bottom chain is available as an option but is not recommended. Bottom chain must be specified at time of order.

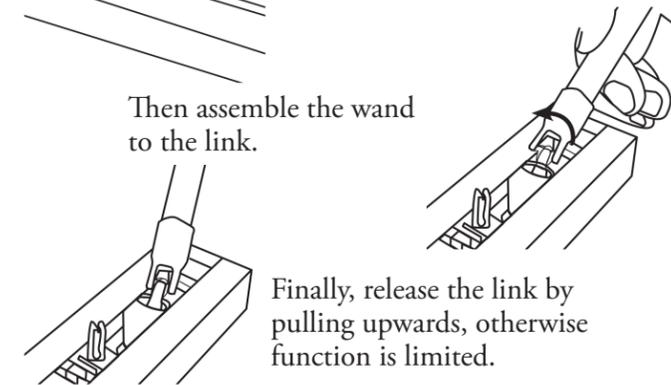
To Install PVC Bottom Chain - Thread the small bead chain through the key hole at the bottom of the vane using the spacer card provided to set the distance between vanes.

Lock the bead chain into the key holes starting with the leading vane. Four inches of chain should be between each vane. Trim excess chain one inch beyond the first and last vane.



**WAND ATTACHMENT**

Press the link down into the traversing wand gear to fix in place.

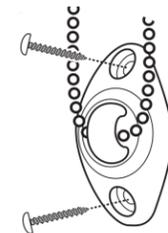


**CHILD SAFETY**

The tension device reduces the hazards of strangulation and entanglement of young children and pets by limiting access to the control loop.

The tension device must be installed to make the blind fully operational.

Pull tension device down until the chain is taut on both sides. Mark the upper screw hole, and using screws provided, install tension device with upper hole 3/8" above mark.



**⚠ WARNING:**  
Young children can become entangled and strangle in cords. Keep all cords out of the reach of children.

**VERTICAL BLINDS**

**INSTALLATION & OPERATING INSTRUCTIONS**

**OPERATION**

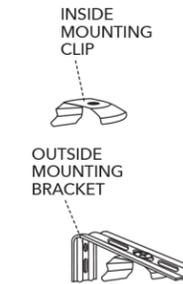
**STANDARD CORD & CHAIN CONTROL**

Pull the chain or beaded cord to rotate the vanes open and closed. Locate and pull the cord to traverse the vanes across the headrail. Stacking will vary depending on the draw of the vertical (i.e. split draw, one way right, one way left).

**WAND CONTROL**

A single wand is attached to the lead carrier. Operate the blind by twisting the wand to rotate the vanes open and closed. Pull the wand across the headrail/track to traverse the vanes.

**BRACKETS**



Blind Width	# Brackets
Up to 41"	2
41 1/8" - 81"	3
81 1/8" - 121"	4
121 1/8" - 161"	5
161 1/8" - 192"	6

If you are installing into a hollow wall or ceiling, you will need to purchase the appropriate hollow wall anchors. A screw in plain drywall or plaster will NOT provide a lasting installation.

**CARE AND CLEANING**

Most fabrics are virtually maintenance free. Periodic feather dusting or vacuuming with a soft brush attachment and low suction will keep your blinds clean and fresh.

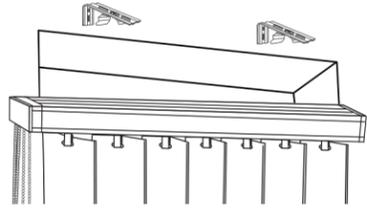
Spills or stains can be lightly blotted with a damp cloth and water. Take care not to crease the fabric. Do NOT fully immerse.

Due to the differences in ultrasonic cleaning methods, we cannot recommend this method of cleaning.

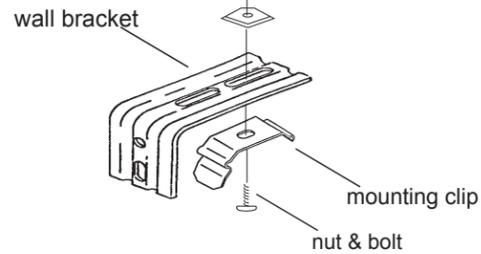
## OUTSIDE MOUNT (OM) INSTALLATION

Mount the wall bracket so that the top of the bracket is 3/4" taller than the total height of blinds - this allows for clearance at the bottom (if your blind is floor length).

Mount bracket at least 2" above door or window to allow for height of the bracket. Brackets should be mounted approximately 3" from each end of the headrail. Additional brackets should be evenly spaced between end brackets.



After brackets are securely mounted to wall, position the mounting clip so the front of the clip is flush with the front of the wall bracket. Turn the mounting clip on wall bracket sideways to allow easy access to the top screw hole in bracket. Secure the mounting bracket by tightening the nut and bolt.



### INSTALL THE HEADRAIL

**Note:** Fauxwood Valances should be installed prior to the headrail.

Snap the headrail into place by inserting the edge of the headrail into the front edge of the mounting clip and rotating the back until the headrail snaps firmly into place.

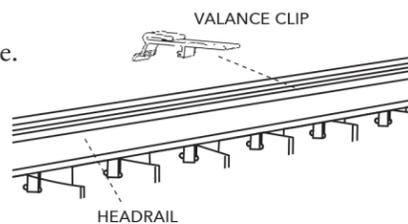


If No Valance Ordered, Proceed to Installing the Vanes

## OM SQUARE/ROUND CORNER VALANCE

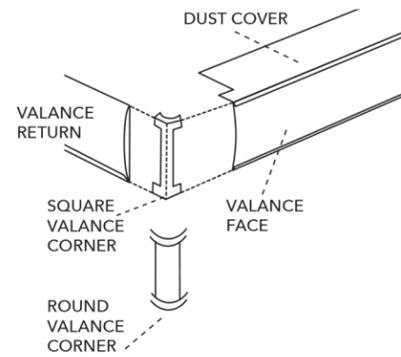
### INSTALL THE VALANCE CLIPS

Snap valance clips onto top of the headrail by setting front of clip retainer into front grooves of headrail first, then push down firmly on rear of valance clip until it snaps into place. Valance clips should be placed 4" from each end, remaining clips should be spaced evenly.

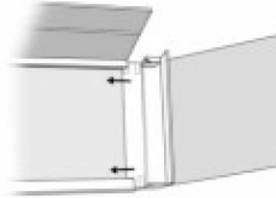


## VALANCE RETURNS

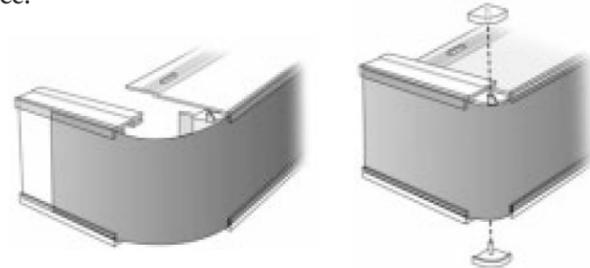
Square Corner valance returns along with insert should be cut to the desired length with heavy scissors. The return is then inserted into the valance corner joint and attached at each end of the valance.



Round corners come in 3 pieces. Attach the rounded corner pieces onto the main valance, then attach return to the corner piece.

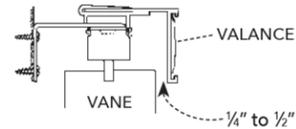


Slide the insert around the corner and into the return piece.



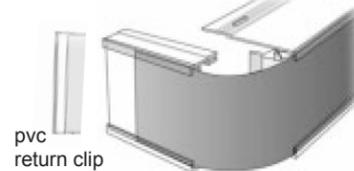
Insert the plastic top and bottom corners and push down to secure.

The valance dust cover then slides into the valance clips. Allow adequate clearance between vanes and back of the valance (1/4" to 1/2").



An optional return clip is included for vinyl/PVC inserts to reduce bowing effect caused by the standard curved/crown shape of PVC.

Insert the plastic return clip over the end of the valance return and slip insert behind clear lip.



## OM DELUXE / DOUBLE DELUXE VALANCE

### VALANCE ASSEMBLY

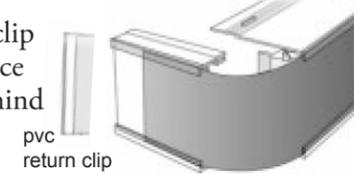
Follow the assembly steps for Round Corner Valance.

Using your thumb, push tabbed edge on back of trim into the trim channel on top and bottom of the valance. Press firmly to secure. Small rubber mallet may be used with caution, possible damage could occur.

The valance dust cover then slides into the valance clips. Allow adequate clearance between vanes and back of the valance (1/4" to 1/2").

An optional return clip is included for vinyl/PVC inserts to reduce bowing effect caused by the standard curved/crown shape of PVC.

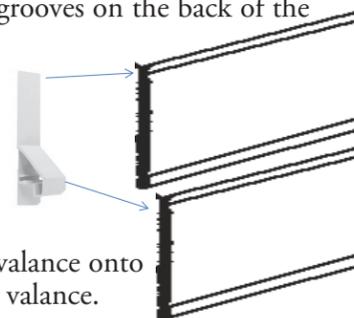
Insert the plastic return clip over the end of the valance return and slip insert behind clear lip.



### DOUBLE VALANCE ASSEMBLY

One double bracket is required for each installation bracket. Slide the top and bottom edges of the double hanger bracket into the grooves on the back of the upper valance.

Install the angled hanger portion to the top groove of the lower valance. Repeat as necessary.

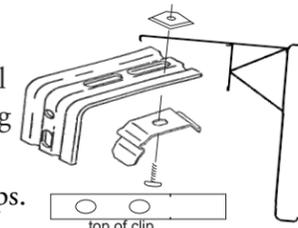


Mount finished double valance onto headrail same as a single valance.

## OM FAUXWOOD VALANCE

The valance mounting clip should be fastened to the wall mount bracket assembly using the nut & bolt provided.

Snap the valance into the clips.

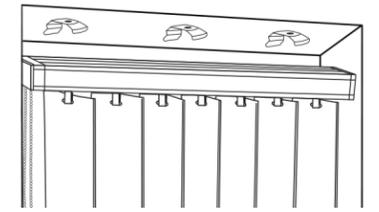


### ONCE VALANCE SECURED, INSTALL THE HEADRAIL

Snap the headrail into place by inserting the edge of the headrail into the front edge of the mounting clip and rotating the back until the headrail snaps firmly into place.



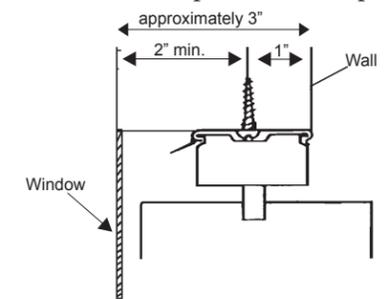
## INSIDE MOUNT (IM) INSTALLATION



### INSTALLATION WITHOUT A VALANCE

The inside mount without valance requires approximately 3" of depth for proper installation. The center of mounting clip should be at least 2" from glass (2 1/4" is suggested) or back wall for rotating the vanes.

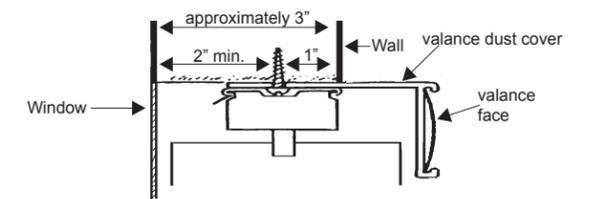
Mounting clips should be mounted 3" from each end of headrail. Additional clips should be spaced evenly.



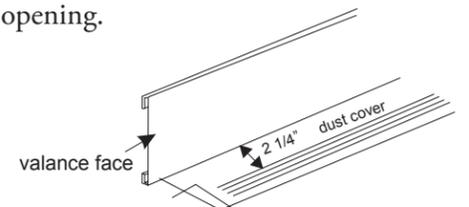
## IM SQUARE/ROUND CORNER VALANCE

Mounting clips should be mounted 3" from each end of headrail. Additional clips should be spaced evenly.

For proper installation, a 3" depth is required on an inside mount valance. A minimum of 2" clearance is required from the window or wall to the back of the valance.



Turn the valance upside down and make a pencil mark in the center of the dust cover width and 2 1/4" from the back of the valance face. Drill a 1/16" pilot hole. Hold the valance at the top of the window opening and center it in the opening.



**NOTE:** Valance is designed to be approximately 1" wider than window opening. The valance is designed so that the face will extend beyond the window opening on each side. The dust cover is cut out on each end to allow the valance to protrude into the window opening at the desired depth.